

Official Minutes
Hooksett Public Library Trustee Meeting
November 15, 2016 5:30 PM

In attendance: Mary Farwell, Barbara Davis, Tammy Hooker, Linda Kleinschmidt and Mac Broderick.

Guest: Heather Rainier-Library Director

Call to Order M. Farwell called the meeting to order 5:46 pm

Public Input-Wayne Russell from Mount Saint Mary's Condo, one of the board of directors.

Updates: Road has been repaved and they did share in the cost with the town

4 Speed bumps will be installed and spread out in front of the Mount Saint Mary

North Parking lot-tunnel between Whitamer house & Mount Saint Mary supplies water & electrical to the apartments.

The condo association would like to see the day care traffic is directed not to go behind the library and over the tunnel.

Mr. Russell informed us that a letter will to the town regarding their easements before the end of the year. He confirmed that the Library will get a copy of that letter.

H. Rainier will send an email to Dean & Jim at the Town letting them know that we met briefly and that they will be receiving a letter from the Condo Association.

Secretary's Report B. Davis made a motion to accept the minutes from the October 6, 2016 meeting. Seconded by L. Kleinschmidt. Approved by all.

Treasurer's Report was reviewed ending October 2016

Library Director's Report

Website is in the final stages of revision

Committee reports

Personnel met and discussed current staffing

Friends-Will be gift wrapping at BassPro on 12-9-16 from 3 until 9.

Unfinished Business

Elevator- up and running and has been inspected

Staff Salary- FLSA

Motion to enter Nonpublic Session made by M. Farwell seconded by B. Davis

Specific Statutory Reason cited as foundation for the nonpublic session:

RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted. (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body

itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

Roll Call vote to enter nonpublic session:

Mary Farwell	Y
Linda Kleinschmidt	Y
Tammy Hooker	Y
Barbara Davis	Y
Mac Broderick	Y

Entered nonpublic session at 7:24 p.m.

Exited out of non-public at 7:28 pm

Trustees made a motion to disclose the following:

B. Davis made a motion to increase L. Chase annual salary to \$47,476 due to the requirements of the FLSA and her managerial responsibilities effective November 28, 2016. Seconded by M. Broderick. Approved by all.

B. Davis made a motion to increase G. Laroche annual salary to \$47,476 due to the requirements of the FLSA and her managerial responsibilities effective November 28, 2016. Seconded by M. Broderick. Approved by all.

Family Place – Reported that it is going well but attendance has been fluctuating
Children's Room renovation- planning a meeting for the week after Thanksgiving
Donation bin-Epilepsy Foundation has been installed
Book sale H. Rainier will email out the results

Other unfinished business

New Business

Acceptance of donations-B. Davis made a motion to accept the following donations:

Johnathan Murphy Memorial Fund	\$250.00
Model T	\$30.00
Appalachian Mt. Club	\$120.00
Sew Bee	\$22.00

Seconded by L. Kleinschmidt. Approved by all.

Microphone reception upgrade- in meeting room-has been installed and working
Library goals- Trustees to hold a retreat in February

Next meeting to be held on Tuesday, December 13, 2016 at 5:30 pm at the library

M. Broderick made a motion to adjourn at 8:00 pm Seconded by B. Davis Approved by all.