

Hooksett Public Library Request for Reconsideration of Library Resources

The library recognizes that some materials are controversial and that any given item may offend some patrons. Selection of materials will not be made on the basis of anticipated approval or disapproval but solely on the basis of the principles set forth in the Hooksett Public Library Collection Development Policy.

Library materials will not be marked or identified to show approval or disapproval of their contents, and no library materials will be sequestered, except to protect it from damage or theft.

Responsibility for reading and the use of the library by children rests with their parents or legal guardians. At no time will library staff act *in loco parentis*. Selection of library materials will not be inhibited by the possibility that they may come into the possession of children.

The Library Board of Trustees has delegated the responsibility for selection and evaluation of library resources to the Library Director and has established reconsideration procedures to address concerns about those resources. Completion of this form is the first step in those procedures. If you wish to request reconsideration of a library resource, please return the completed form to Heather Shumway, Library Director, Hooksett Public Library, 31 Mt. St. Mary's Way, Hooksett, NH 03106 or email to hshumway@hooksettlibrary.org.

Resource on which you are commenting:

Item of Concern:

- | | | |
|--|------------------------------------|---|
| <input type="checkbox"/> Adult book | <input type="checkbox"/> Audiobook | <input type="checkbox"/> Magazine (issue# _____) |
| <input type="checkbox"/> Teen/YA book | <input type="checkbox"/> Music CD | <input type="checkbox"/> Newspaper |
| <input type="checkbox"/> Children's book | <input type="checkbox"/> Movie | <input type="checkbox"/> Library Program |
| <input type="checkbox"/> Other | <input type="checkbox"/> Videogame | <input type="checkbox"/> Display/Exhibit |
| | | <input type="checkbox"/> Electronic Resource (i.e.: Web link, database, etc.) |

Title: _____

Author/Producer: _____ Copyright/Production/Issue Date: _____

PERSON SUBMITTING CONCERN:

Name: _____ Phone/Cell: _____

Email: _____

Address: _____

I represent: Myself Organization/group ____ (Name: _____)

Have you reviewed the Library's Collection Development Policy? Yes No

Please answer the following questions so that we may more completely understand your concern:

1. What brought this resource to your attention?

2. Did you read, watch or listen to the entire work? Yes No
If no, what parts did you read, watch or listen to?

3. What specifically concerns you about this resource? *Please be specific and cite pages or sections.*

4. What is positive about this resource?

5. For what age group would you recommend this resource?

6. Are there resources you would suggest to provide additional information and/or other viewpoints on this topic?

7. Are you aware of critical judgment of this resource? If yes, please summarize such judgments.

8. What do you believe is the theme or purpose of this resource?

9. What would you like the library to do about this resource?
 - Withdraw it from the library collection.
 - Restrict its use. To whom? _____
 - Reevaluate for collection development
 - Other. Please be specific _____

Signature of complainant: _____ Date: _____