



31 Mount St. Mary's Way
Hooksett, NH 03106
www.hooksetlibrary.org

Volunteer Position Description

Position Title:	Book Mending Volunteer
Purpose:	Maintain library's physical book collection.
Responsibilities:	Repair bindings and physical care of library books in need of repair.
Reports to:	Customer Service Supervisor
Length of Appointment:	This volunteer position is ongoing or for a period of time depending on the individual. Agreement shall be reviewed and signed annually in May of each year.
Time Commitment:	The Library Book Mending Volunteer position requires 5 – 10 hours per month.
Qualifications:	Eligible candidates include adults over the age of 18 who meet the organization's minimum criteria for a criminal background check. Attention to detail. Strong fine-motor skills, craft-oriented skills
Training Provided:	Orientation session for library. Overview of book binding and repair.