

**Friends of the Hooksett Library**  
**Monthly Meeting Minutes - Approved**  
**December 3, 2019**

In attendance: Andrea Southard (President), Deb Miville (VP), Jim Sibona, Linda Bonetti (Secretary), Barbara Davis, Tammy Hooker, Lena Rozzi (Treasurer)

The meeting was opened at 6:30pm by Andrea Southard.

**Announcements:**

Everyone enjoyed the delicacies for our holiday dinner...thanks to all!

**Minutes:**

***Barbara Davis made a motion to approve the November 5, 2019 Minutes. Seconded by Jim Sibona. All in favor, motion passed.***

**Financial Report:** Lena Rozzi

- Lena distributed financials and budget through email.

**Librarian's Report:** Heather emailed a report to Tammy

- Review Book Sale below
- Amazon Smiles: reminder to log in to Amazon through Amazon Smiles and indicate "Friend of the Hooksett Library"
- Heather sent an article about "Annual Giving Campaigns" to consider for the future.
- Neighborhood News: Friends should be placing an article in addition to the one Anne does. Jim will do an Amazon Smiles article. Andrea will review all articles.

**Events:**

**Book Sale Review**

- Presale: \$167 (Friday), Day of: \$3898, Post Sale as of 11/29: \$1831; Bake Sale: \$332.50
- Discussion on date: leave as 2<sup>nd</sup> Saturday. Invite Food Pantry volunteers from Boy Scout Food Drive to come by on Friday.
- Friday: soft opening for Friends, Food Pantry volunteers, and teachers only. No patrons. Open until 5pm.
- Thursday: teachers only (Heather had sent an email telling them, but none showed). Maybe a flyer in the Teachers Lounge.
- Set-up: can Boy Scouts set up on Monday?
- Andrea can coordinate number of volunteers needed for rest of week.
- Stands: consider book ends with the paint sticks
- Presort major authors; category labels on boxes
- Consider putting mass market in lids in advance
- Man sale until 5pm day of sale, or have 2<sup>nd</sup> shift.
- Monday: make large "Give a donation" signs to remind people to pay upstairs
- Increase marketing: changeable signs around town
- Prices: 50c mass market. Finalize rest of pricing at next meeting
- Check out was wonderful with counters (3-4) , then need only one cashier

**Post Sale:**

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Can't pick up books until next Monday due to snow storm 12/2. Need help this week to pack them up for disposal and store them as the Santa Party is Saturday, 12/7. Tammy to send email.

**Santa Party 12/7 (Friends function)**

Should be OK with volunteers

**Countdown to Noon Party Saturday, December 28<sup>th</sup> 11-12noon (Library function)**

Need volunteers for photo booth

**Friends of the Library Membership**

Letters and envelopes mailed 11/9: to 57 past and current members.

Linda to develop a spreadsheet of member info. Try Google Docs. (Mark may help)

Donor Perfect: check with Heather as to its value.

**Fundraising:**

Quilt Results: Liberty Philie (Linda's granddaughter) won! Over \$500 raised.

NH Breathe:

***Linda Bonetti made a motion to purchase 20 books for 2020 \$460. Seconded by Barbara Davis.***

***All in favor, motion passed.***

Jim will pick up the 20 books and check on fees for pointing people towards Breathe NH website.

Library Bags: Selling at desk \$3

Water bottles and tumblers: thanks to Mark. Check out the display case. Nice gifts.

**Advocacy: No Report**

**New Business**

Tammy suggests we consider a workshop in early January to set goals and plan "Love your Library Month" in February with a membership drive. Also small committee meetings.

Meeting adjourned at 8:00pm.

**Next meeting to be held on Tuesday, January 7th at 6:30pm.**

Respectfully submitted,  
Linda Bonetti