

**Friends of the Hooksett Library
Monthly Meeting Minutes
February 1, 2022**

In attendance: Deb Miville (President), Linda Bonetti (Secretary), Lena Rozzi (Treasurer) Zoom, Tammy Hooker, Barbara Davis, Heather Rainier

The meeting was opened by Deb Miville at 6:00pm IN PERSON in the NH Room.

Minutes:

Barbara Davis made a motion to approve the December 7, 2021 Notes as written. Seconded by Deb Miville. All in favor, motion passed.

Tammy Hooker made a motion to approve the January 4, 2022 Minutes as amended. Seconded by Deb Miville. All in favor, motion passed.

Financial Report: Lena Rozzi

Barbara Davis made a motion to approve the December 2021 Treasurer's Report as presented. Seconded by Deb Miville. Discussion. All in favor, motion passed.

- January reviewed and discussed.
- Discussion: When do we put a halt to spending in light of budget issues we had thru pandemic. Rule of Thumb is to have 3 years of expenses in Reserve. Lena has updated the accounting policies and procedures. Discussion tabled until the April meeting. April-June we will discuss and finalize budgeting guidelines to be in line with the July 1, 2022 Budget year.
- Hot Books discussion: Heather to investigate \$478 already spent. Budgeted only \$300 due to pandemic budgeting.

Barbara Davis made a motion to allow the HPL to spend up to \$800 on Hot Books thru June 2022. Seconded by Tammy Hooker. Discussion. All in favor, motion passed.

Librarian's Report: Heather Rainier

- Membership tracking. Deb Ithier does the library deposits. Heather sends a membership tracking doc to Tammy for Thank Yous. Tammy will send to Lena and do the tracking acting as the Membership Chair.
- Project A: Smart lockers will be installed by April.
- Project B: State Library has purchased digital scanners which HPL has borrowed 2 to digitize 40 scrapbooks put together by staff spanning the history of Hooksett. We are digitizing for the Bicentennial. They will work with archivist to review how to digitize and preserve the 5 Charles Hardy scrapbooks (Town Clerk for 30 years) spanning 1822-1958. Plan is for the Library to purchase a digital scanner and Hooksett to have a page on the NH Public Libraries: A Digital Archive.
- Discussion on Makers space and "Library of Things." Tammy and Heather both have wish lists. Perhaps sponsored by the Friends and our logo put on the items.

Old Business:

Book Sale: Barbara Davis

- Ongoing Book Sale: Barbara Davis reported that DVDs selling at 50c.
- LIBIB scan to start 2/2 to inventory books we have on hand.

- World Book scan of leftover booksale books. 48 cartons mailed. Hard to track credits from World Book as they could be booksale or HPL returns.

Linda Bonetti made a motion that World Book credits remain with the HPL funds. Seconded by Deb Miville. Discussion. All in favor, motion passed.

Membership:

Linda has some invitation sized envelopes that can be used to send Thank You notes.
Next membership appeal will be in October.

Old Business:

Looking ahead for events

- \$500 held in reserve for a historical program could be used for a co-sponsored Bicentennial event. Following up with organizers.
- Community Read for Bicentennial? One town, One book. Looking for ideas.
- Camera – we don't need a new one, just a Canon AC Adaptor and DC Coupler Kit.
Barbara Davis made a motion to approve up to \$100 for the Canon AC Adaptor and DC Coupler Kit. Seconded by Deb Miville. Discussion. All in favor, motion passed.
- Easter is 4/17. Heather Rainier will talk to Heather about the Easter Bunny.
- Mothers Day social in discussion for March meeting.

New Business:

Wording in the Bylaws was questioned re: Executive Officers wording. Instead of "until successor is chosen" it should read "until resign or until the Board decides."

Adjourn:

Barbara Davis made a motion to adjourn at 7:55pm. Seconded by Deb Miville. All in favor, motion passed.

Next meeting will be March 1, 2022 at 6pm in the NH Room.

Respectfully submitted,
Linda Bonetti, Secretary