

official Minutes
Hooksett Public Library Trustee Meeting
July 18, 2017 5:30 PM

In attendance: Mary Farwell, Barbara Davis, Linda Kleinschmidt, Tammy Hooker
Mac Broderick. arrived at 6:09 pm

Guest: Heather Rainier-Library Director

Call to Order M. Farwell called the meeting to order 5:40 pm

Public Input none at this time

Secretary's Report B. Davis made a motion to accept the minutes from the
June 19, 2017 meeting. Seconded by L Kleinschmidt. Approved by all.

Treasurer's Report was reviewed for year end and we are in balance for year ending
June 30, 2017.

Library Director's Report was reviewed

Removal of trees to be tabled until later this fall.

Tracking of meeting rooms usage was discussed and what the trustees would
like to see. H. Rainier to bring samples to the next meeting

Committee reports

Personnel held a meeting on 7-11-17 to review staffing

Policy

Meeting room-B Davis made a motion to accept the revised meeting room
policy. Seconded by L. Kleinschmidt

Code of conduct-B Davis made a motion to accept the revised meeting
room policy. Seconded by L. Kleinschmidt

Investment-research is in process.

Friends-a sub committee was formed for membership.

Book sale dates were discussed for November

Motion to enter Nonpublic Session made by M. Farwell seconded by B. Davis

Specific Statutory Reason cited as foundation for the nonpublic session:

Non Public if needed 91-A:3 IIIa (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. II(b) The hiring of any person as a public employee. ,c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

Roll Call vote to enter nonpublic session:

Mary Farwell	Y
Linda Kleinschmidt	Y
Barbara Davis	Y

Mac Broderick Y

Tammy Hooker Y

Entered into nonpublic at 6:35 pm.

Exited nonpublic at 6:55 pm

M. Farwell announced that we would disclose the non- public minutes section 1A at this time.

1A. Trustees are offering Heather Dresser a part time position as youth services assistant at \$15.00 per hour with 25 hours a week including 1 nights a week and alternating Saturdays

M. Farwell announced that we would not disclose the non- public minutes section 1B at this time.

M. Farwell announced we will now move on to other new business

Unfinished Business

Facility Issues-Irrigation system added 6 heads and we were invoiced \$130.

Affinity-check will be presented on Saturday, July 22 at 11:00 am

Children's Room renovation Assistant Director

H. Rainier did send an email to Stibler Associates that we were currently on hold with our process.

New Business

Acceptance of donations B. Davis made a motion to accept the following donations:

Michael Wing (gift account)	\$50.00
Sister's Organiz Celebration	\$20.00
Heritage Quilters	\$ 9.00
Model T	\$ 30.00
31 Gifts	\$10.00
Sew Bee	\$35.00
Stand by Me Childcare	\$100.00

Total to be accepted is \$254.00

Seconded by L. Kleinschmidt. Approved by all.

2018-2019 Budget preparation was reviewed. The budget sub committee will meet to finalize the budget. Final budget is due on 8-9-17.

Other new business

MSM update -Letter was sent from Dean at Town Hall to MSM regarding the barricades requesting they be removed before Thursday.

Speed in the rear of the building has become an issue. H. Rainier will send a letter to University Heights Learning Center asking them remind their families to use caution when driving behind the library. We're also adding signage at the library asking our patrons to use caution.

Next meeting to be held on August 15, 2017 at 5:30 pm

M. Broderick made a motion to adjourn the meeting. Seconded by B. Davis. Approved by all.

Meeting was adjourned at 7:45 pm.